

Minutes of the  
 GILLESPIE COUNTY AIRPORT ADVISORY BOARD  
 Monday, Aug 17, 2020  
 Zoom Meeting

MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
Mike Roberts	Tony Lombardi, Manager	Courtney Walker -Rhett Hawk Rep
David Smith	Dennis Neffendorf	Ethan Crane
Gary Stehling	Bobby Watson	Lucas Walker
Bob Hickerson		Gwen Fullbrook
Judie Mooney, EAA Rep		
Steve Allen		
Tim Lehmborg		
Absent		

**CALL TO ORDER**

The meeting was called to order at 1:32 PM by the Chairman, Mike Roberts

**APPROVAL OF MINUTES**

Minutes of the regular July 20, 2020 meeting were approved.

**AIRPORT MANAGER’S REPORT**

- Upcoming Events/Court Actions – The AM reviewed the upcoming events for the airport and the recent commissioners court actions.
  - Events:
    - TXDOT Virtual Conference (Aug 18-19).
    - EAA Airport Day – 3 Oct (questionable)
    - TX V-tails formation training – 6-8 Nov
    - Santa Fly-in, sponsored by Crosswind – 19 Dec
  - Court Action – 2 items - Commissioners Court appointed the members to the Airport Zoning Board and approved the repainting of the strips on the north t-hangar ramp.
- TFS report -
  - The County T Flight Hours – 91
  - Drops – 190
  - Water gallons – 110,490
  - Fire retardant gallons – 26,949
  - Total gallons – 137,454
- T-hangars occupancy update. The AM stated that we are 100% full...waiting list is at 22

**NEW BUSINESS - None**

**OLD BUSINESS.**

- AGLA update – The AM reviewed the FAA’s denial letter with the board. The FAA denied our application for a grass landing area. The FAA considers the AGLA as a parallel runway, and therefore there is not enough spacing between the runways to maintain our IFR capability. With that said, the AGLA project is dead.
- CIP phase II update. The AM told the board that TXDOT has not agreed to the fee schedule with Garver, but according to TXDOT’s Ed Mayle, he should take care of it soon (hopefully this week)
  - Airport Zoning. The AM announced that Commissioners Court appointed Commissioner Donnie Schuch and Judge Mark Stroecher to the JAZB. The first meeting should occur after the City and County’s budgets get approved.
- RAMP Projects – The AM gave an update on the approved projects, and requested that the board support the request for next year’s RAMP budget of \$100K (the board unanimously recommended approval for the RAMP budget):
  - Fence around the beacon tower update – Work started on Aug 14<sup>th</sup>
  - Repainting north ramp strips – The project was put on hold last week due to fire support operations. It is rescheduled for Aug 27<sup>th</sup>.
  - (NEW) Installing 2 Fire Hydrants on the north end of the airport – The AM reviewed the RAMP budget and the remaining amount of funds (~\$27K). The AM recommended the board approve the installation of 2 fire hydrants. This project can be accomplished before the RAMP FY ends at the end of Aug. The quote is for ~\$19K.
    - The board unanimously recommended conducting the project now and recommended getting Commissioners Court’s approval.



## REPORTS

EAA report – Mrs. Mooney discussed their concerns about “Airport Day”. The EAA will make the decision soon.

Dave Smith reviewed the July fuel sales and Tim Lehmborg reviewed the sale tax reports for the City and County.


Crosswind Update – Gwen provided an update to her flight/ground school, her new pilot shop and revised her upcoming sponsored events (Cancelled the Aviation career day).

**ADJOURNMENT (~2:00 pm) and next our next meeting is Sept 21<sup>st</sup>.**

**Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)**



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## Agenda

1. Call to Order
2. Approval of Minutes of the July 20th meeting
3. Airport Manager's Report
4. New Business
5. Old Business
6. EAA report/update/comments
7. Comments-FBO, EDC, Board, Crosswind, Visitors
8. Adjourn

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## AAB

- July's Minutes Approval – vote needed
- Airport Manager's Report
  - Event Update
    - 2020 Texas Aviation Conference – Virtual Conference (18-19 Aug)
    - EAA Airport Day – 3 Oct ????????
    - TX V-tails formation training – 6-8 Nov
    - Santa Fly-in, sponsored by Crosswind – 19 Dec
  - Court Review – on Jul 27<sup>th</sup>, CC appointed the members to the airport Zoning Board, and approved the repainting of the strips on the north t-hangar ramp
  - TFS Fire Support Report
    - Flight Hours – 91
    - Drops – 190
    - Water gallons – 110,490
    - Fire retardant gallons – 26,949
    - Total gallons – 137,454
  - T Hangar Occupancy – 100% (22)

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## AAB

- New Business - None
- Old Business
  - AGLA Update – FAA denied the request
  - CIP Phase II update (Garver update)
    - Actions:
      - Consultant selection – Officially released on April 13th
      - Pre-scope Meeting – April 21<sup>st</sup>
      - Fee Proposal submitted from Garver to TXDOT– Resent TXDOT on July 24<sup>th</sup>
        - PER - Preliminary Engineering Report
  - Airport Zoning Ordinance/JAZB update
    - Appointments – Mayor Gary Neffendorf, Councilman Bobby Watson, Commissioner Donnie Schuch and Judge Mark Stroehler

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# AAB

- Old Business Continue
  - RAMP project updates (FYI, new RAMP contract time)
    - Fence installation – Started Friday (8/14)
    - Repainting north ramp strips - \$2K (Aug 27<sup>th</sup>)
    - [Fire Hydrants around the t-hangars????](#)
  - Water Line/Fire Hydrant (Cares Act Project) - Update

RAMP Budget  
2020

#	Item	Cost	Sponsor Cost	50000	executed/funded or planned
1	Misc Mx cost	\$5,744.53	\$2,872.27	\$47,127.74	Planned up to \$10K/\$5K
2	Crack seal all aprons & Slurry around Fritz' hangar	\$28,998.00	\$14,499.00	\$32,628.74	Installation Complete
3	LED Runway/Taxi Info signs	\$25,000.00	\$12,500.00	\$20,128.74	Installation Complete
4	Fence around beacon	\$5,069.58	\$2,534.79	\$17,593.95	Pending Execution
5	AWOS Contract 2021	\$6,000.00	\$3,000.00	\$14,593.95	Must Pay
6	Repainting Strips	\$2,000.00	\$1,000.00	\$13,593.95	Pending Execution
7			\$0.00	\$13,593.95	
8			\$0.00	\$13,593.95	
	Remaining		\$27,187.89		

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# AAB

- EAA report/update/comments
- Comments-[FBO](#), [EDC](#), Crosswind, Board, Visitors

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
<b>AvGas - Gals</b>													
Gillespie Air Services @ Retail	6,355	6,732	7,920	6,333	10,472	11,518	10,534						
Net Total AvGas Market T82	6,355	6,732	7,920	6,333	10,472	11,518	10,534						
Total Market, Same Month, Prior Yr	7,923	8,638	10,023	13,510	7,901	9,171	9,995	11,337	11,208	10,898	10,949	8,377	118,417
Percent Growth (Decline)	-20%	-2%	-23%	-53%	33%	26%	5%						
Cumulative YTD - This Year	6,355	15,088	23,007	29,340	39,812	51,330	61,864						
Last Year	7,923	15,059	25,091	39,491	47,392	56,563	66,558	77,895	89,103	100,091	111,040	118,417	
Percent Growth (Decline)	-20%	-5%	-11%	-26%	-16%	-9%	-7%						
% Total by Month	21.7%	27.6%	32.5%	44.9%	40.9%	39.2%	32.2%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Jet A - Gals</b>													
Gillespie Air Services @ Retail	22,969	22,910	16,456	7,777	15,102	27,991	22,191						
Net Total Jet A Market T82	22,969	22,910	16,456	7,777	15,102	27,991	22,191						
Total Market, Same Month, Prior Yr	15,890	18,391	24,888	21,119	17,755	22,229	24,246	36,330	33,338	32,507	22,514	27,821	209,038
Percent Growth (Decline)	45%	25%	-34%	-63%	-15%	-26%	-8%						
Cumulative YTD - This Year	22,969	45,880	62,336	70,112	85,214	113,205	135,396						
Last Year	15,890	34,281	59,169	80,288	98,043	120,272	144,519	162,857	216,195	249,702	271,217	299,038	
Percent Growth (Decline)	45%	34%	5%	-13%	-13%	-6%	-6%						
% Total by Month	78.3%	72.4%	67.5%	55.1%	59.1%	70.8%	67.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Total Fuels</b>													
Total Fuels Market T82 - Gals	29,324	31,642	24,376	14,110	25,573	39,509	32,725						
Total Market, Same Month, Prior Yr	23,813	26,427	34,911	34,629	25,050	31,400	34,541	49,676	44,836	43,408	33,454	36,199	418,455
Percent Growth (Decline)	23%	20%	-30%	-59%	0%	26%	-4%						
Cumulative YTD - This Year	29,324	60,966	85,342	99,453	125,026	164,535	197,250						
Last Year	23,813	50,239	85,150	119,779	145,425	176,835	211,076	260,752	305,387	348,793	382,257	418,455	
Percent Growth (Decline)	23%	21%	0%	-17%	-14%	-7%	-7%						
<b>Market Change by Quarter</b>													
Market by Quarter				1st		2nd		3rd				4th	YTD Totals
Percent Change 2019 to 2020				0%		-14%							
Year 2020 Total Fuels by Quarter				85,342		70,193		128,552				113,668	104,535
Year 2019 Total Fuels by Quarter				85,150		91,685							418,455

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JUNE SALES RECEIPTS							
August Sales Tax Report							
<u>City of Fredericksburg</u>							
	2020	2019	2018	2017	2016		
JAN	503,533	472,130	505,689	447,026	421,348		
FEB	665,663	616,689	551,180	603,137	564,054		
MAR	409,139	422,348	385,720	354,516	380,505		
APR	425,288	459,157	448,258	387,281	357,476		
MAY	490,712	525,944	562,147	505,120	520,258		
JUN	382,056	517,503	473,693	440,508	410,536		
JUL	520,675	488,686	509,059	446,096	419,310		
AUG	611,944	549,072	515,979	482,006	461,296		
SEP		543,832	484,631	421,828	413,510		
OCT		473,296	459,743	409,010	398,968		
NOV		499,636	485,235	453,636	452,137		
DEC		551,668	501,282	439,923	425,591		
<b>Total</b>	<b>4,009,010</b>	<b>6,119,961</b>	<b>5,882,616</b>	<b>5,390,056</b>	<b>5,204,989</b>		
		<b>Aug 20</b>	<b>Aug 19</b>	<b>Change</b>	<b>YTD 2020</b>	<b>YTD 2019</b>	<b>Change</b>
Fredericksburg		611,944	549,072	11.45%	4,009,010	4,051,629	-1.05%
Gillespie County		279,127	240,748	15.94%	2,018,094	1,868,138	8.03%
Combined		891,071	789,820	12.82%	6,027,104	5,919,667	1.81%
<u>Gillespie County</u>							
	2020	2019	2018	2017	2016		
JAN	233,548	222,020	220,121	194,383	175,216		
FEB	312,136	257,644	251,631	264,046	264,424		
MAR	215,472	199,289	178,841	160,282	150,478		
APR	203,997	213,829	204,222	178,713	161,767		
MAY	240,979	243,137	241,178	227,717	239,591		
JUN	275,445	243,857	225,368	201,849	187,273		
JUL	257,390	237,414	227,288	198,574	181,229		
AUG	279,127	240,748	235,240	212,337	212,661		
SEP		239,854	221,221	182,192	179,939		
OCT		211,567	197,431	176,551	169,841		
NOV		478,065	219,265	207,168	196,293		
DEC		268,189	228,024	204,595	190,145		
<b>Total</b>	<b>2,018,094</b>	<b>3,065,803</b>	<b>2,849,630</b>	<b>2,408,387</b>	<b>2,298,857</b>		

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SALES TAX COMPARISON SUMMARY - AUGUST, 2020 (JUNE SALES)					
CITY	% change month	% change ytd	COUNTY	% change month	% change ytd
Fredericksburg	11.45	(1.05)	Gillespie	15.94	8.03
Kerrville	10.68	5.43	Kerr	13.34	9.42
Boerne	12.89	4.01	Kendall	24.39	8.08
Llano	24.98	10.65	Llano	25.50	11.16
Marble Falls	22.44	3.96	Burnet	21.85	3.91
Bandera	16.35	12.20	Bandera	5.78	14.49
Johnson City	19.39	15.81	Blanco	37.46	19.48
Brenham	5.02	(1.35)	Washington	5.42	(6.09)
New Braunfels	10.45	5.77	Comal	14.41	9.35
Rockport	15.75	5.20	Aransas	25.99	10.39
Corpus Christi	3.45	(2.46)	Nueces	3.91	(3.07)
Austin	0.87	(0.04)	Travis	3.10	0.89
San Antonio	1.61	(2.13)	Bexar	2.48	(1.49)
Houston	(4.37)	(3.34)	Harris	(1.64)	(2.59)
Dallas	(5.08)	(2.57)	Dallas	0.64	(1.00)
State (Cities)	4.96	0.83	State (Counties)	0.34	0.15

Shaded numbers are worse than curs.

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### JUNE SALES RECEIPTS (ADJUSTED)

August Sales Tax Report

**City of Fredericksburg**

	2020	2019	2018	2017	2016
JAN	514,515	505,293	496,771	436,830	422,134
FEB	655,881	627,467	560,001	537,375	559,247
MAR	408,105	421,189	385,725	432,032	364,574
APR	435,883	408,824	440,535	367,572	358,354
MAY	491,535	574,201	558,605	520,494	515,856
JUN	372,837	509,173	485,166	445,867	414,373
JUL	520,025	495,559	500,310	441,043	419,804
AUG	609,900	553,660	523,400	480,652	457,926
SEP		534,729	479,047	428,188	416,583
OCT		475,679	457,183	401,845	388,175
NOV		506,459	494,666	459,809	464,350
DEC		540,085	457,382	440,915	426,411
<b>Total</b>	<b>4,008,681</b>	<b>6,152,318</b>	<b>5,836,691</b>	<b>5,393,022</b>	<b>5,205,787</b>

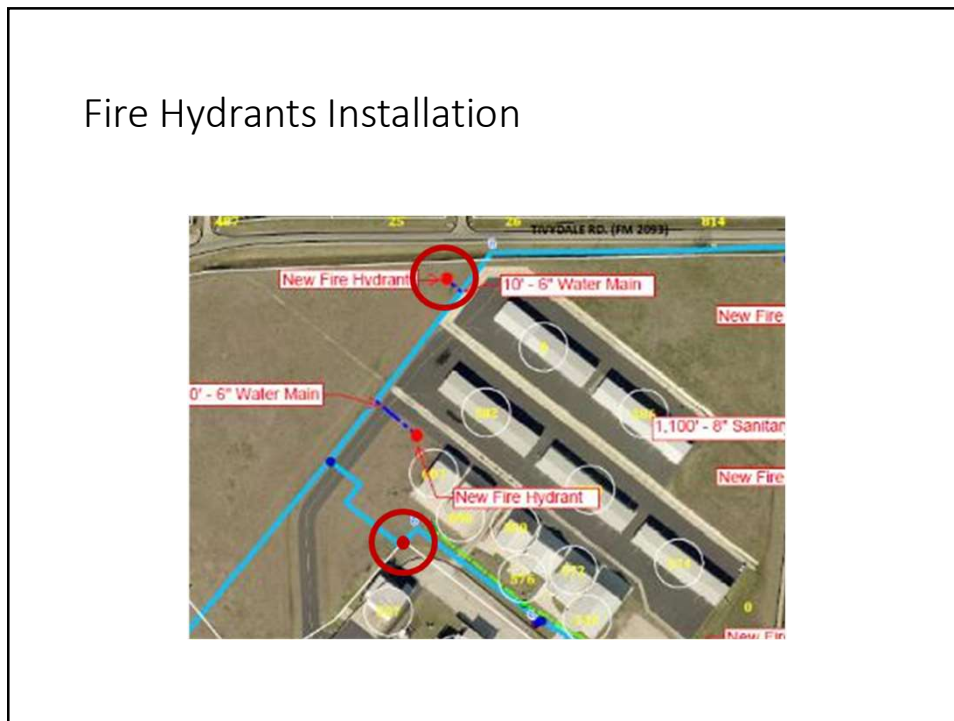
	Aug 20	Aug 19	Change	YTD 2020	YTD 2019	Change
Fredericksburg	609,900	553,660	10.16%	4,008,681	4,095,366	-2.12%
Gillespie County	278,461	243,223	14.49%	2,019,098	1,883,963	7.17%
<b>Combined</b>	<b>888,361</b>	<b>796,883</b>	<b>11.48%</b>	<b>6,027,779</b>	<b>5,979,329</b>	<b>0.81%</b>

**Gillespie County**

	2020	2019	2018	2017	2016
JAN	239,182	233,420	215,934	189,950	175,729
FEB	306,965	272,365	255,748	242,596	252,663
MAR	215,571	197,108	176,841	186,372	151,775
APR	208,535	197,753	200,423	170,913	162,424
MAY	241,779	259,601	240,584	233,000	237,360
JUN	271,461	240,271	229,840	204,548	189,228
JUL	257,144	240,222	223,282	195,868	181,451
AUG	278,461	243,223	238,380	212,809	210,941
SEP		235,060	218,784	194,622	181,154
OCT		212,502	196,721	173,383	164,353
NOV		482,010	223,264	209,493	201,835
DEC		262,289	212,117	205,433	190,816
<b>Total</b>	<b>2,919,098</b>	<b>3,075,624</b>	<b>2,633,718</b>	<b>2,408,777</b>	<b>2,299,529</b>

Shaded numbers have been adjusted to reflect future period collections but not prior period collections.

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RE: Install Fire Hydrants, Various Locations

Item #	Description	Unit Amount	Unit Measure	Bid Amount Units	Bid Amount Total
1	6" x 6" MJ Tapping Sleeve and Gate Valve	2	EA	\$5,000.00	\$10,000.00
2	6" C900 DR18 Pipe	20	LF	\$35.00	\$700.00
3	4' Bury MUELLER Fire Hydrant	2	EA	\$3,500.00	\$7,000.00
				<b>Total</b>	<b>\$17,700.00</b>
4	Mobilization	1	EA	\$1,250.00	\$1,250.00
				<b>Total</b>	<b>\$18,950.00</b>

The project has been quoted turn-key

Install Hot Taps and Valves on Existing 6" Water Mains

Install 6" Water Pipe, Excavation, Pipe Bedding, Backfill, Haul-off of Unused Material to owners location, Chlorination, Pressure Testing, and Bacterial Testing

Install Fire Hydrants

Clean-up regrade and install Bermuda blend grass seed and fertilizer, (Owner shall provide watering)

Insurance information is attached

Performance and Payment bonds can be supplied if required.

Note: Preliminary excavation of the existing water line will be required to determine the size and type. It will then take up to two weeks to receive the tapping sleeve.